



GCX Platform Client User Guide

Welcome to the Global Cannabis Exchange!

This user guide is intended to help you navigate throughout the platform with ease. If at any point you have any difficulties, please do not hesitate to reach out to GCX at client@globalcannabisx.com

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Logging into the GCX Platform

To log into the GCX Platform, go to <https://platform.globalcannabisx.com/>
(Please note that the Platform is best utilized using Google Chrome browser)

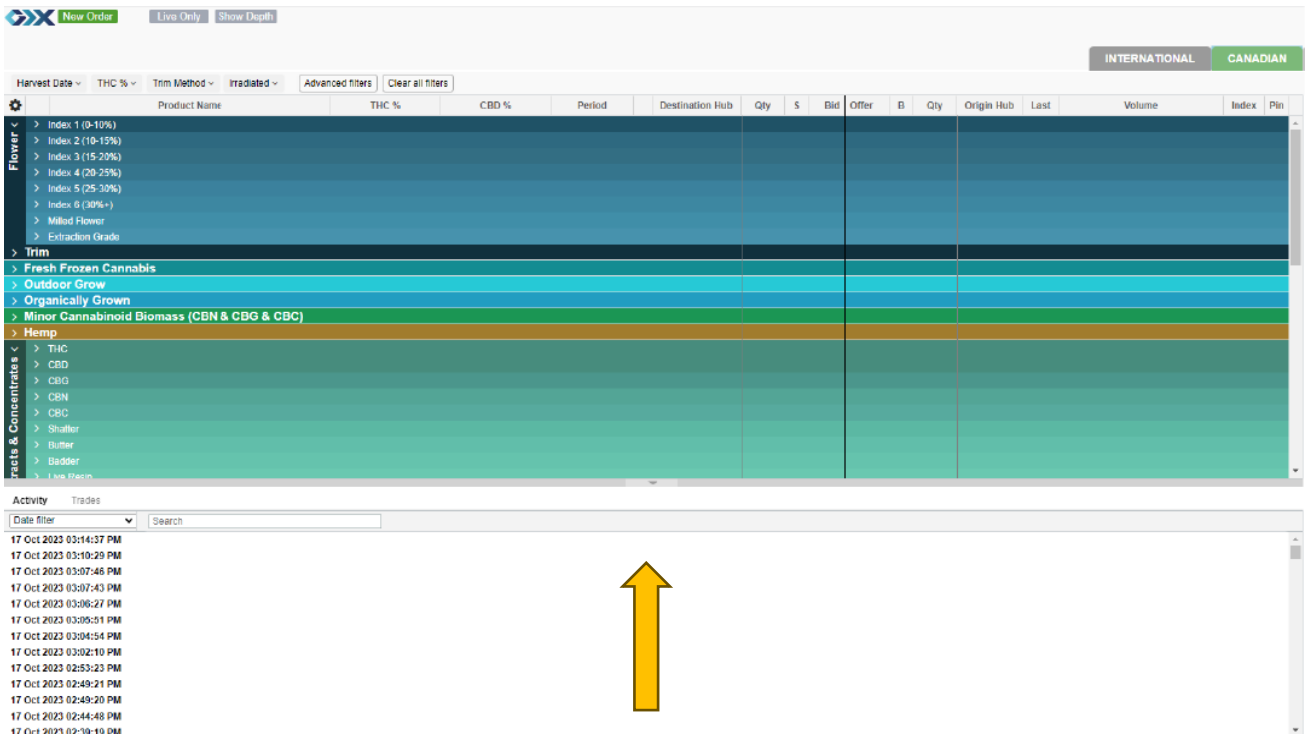
Enter your email and password login details provided by GCX.

Experiencing Login Issues?


- Ensure your Username is all lowercase.
- You can reset your password using the “Forgotten Your Password?” link in the login window.
- Reach out to us at client@globalcannabisx.com. We are here to help!

Platform Overview

Upon login, you will be brought to the main screen of the Platform, also known as the “Trading View”. This is where you can view all Platform categories and listings.



- Products on the Platform are organized by categories. Categories are further broken down into potency indices and product subcategories.
- Using the arrows to the left of each category, you can expand or collapse each section based on your preferences.

- Activity and trade information from the Platform is available by clicking on the  at the bottom of the screen to expand (indicated by the arrow in the photo above).

Viewing Product Details

Product information is available by hovering your mouse over a listing.

Index 1 (0-10%)	CBD Skunk Haze	3.82%	6.27%	Apr 20
Index 2 (10-15%)	CBD Skunk Haze Apr 20			
Index 3 (15-20%)	3.82% THC		6.27% CBD	
Index 4 (20-25%)				

More details are available by right-clicking on the listing then selecting “Product Details”.

Index 4 (20-25%)	Black Cherry Punch	21-25%	00-100%	Aug 20	
	Gelato	21-25%	00-100%	Jul 20	
	Grandpa's Stash - Large Bud	20.42%	0.1%	Jun 20	
	Grandpa's Stash - Small Bud	20.89%	0.06%	Jun 20	
	Ice Cream Cake	20.1%	0.15%	Jun 20	

New Bid

New Bid and Offer

Product Details

A screen will open with tabs along the top labelled with Product Details, Notes, COA's and Photos/Videos according to the information the seller has provided. To exit this screen, use the “x” at the top right.

CoA for CTG001-B (Terpenes, Mycotoxins, Moisture, Pesticides and Heavy Metals).pdf
Results for CTG001-B (Cannabinoids only).pdf
RPC CoA for CTG001-B (Microbial only).pdf
Caspian Tiger #3.jpg
Cat
Tiger#1.jpg
X

HIGH NORTH ID:
00001527
Date: 2020-01-24



HIGH NORTH
LABORATORIES

241 Hanlan Rd, Unit 7
Woodbridge, ON, L4L 3R7
1-416-864-6119

Last Done Price

The “Last” column displays the most recent price and volume in which that product was transacted:

Product Name	THC %	CBD %	Period	Destination Hub	Qty	S	Bid	Offer	B	Qty	Origin Hub	Last
Tutti Frutti - Large Bud	22.09%	0.06%	Jun 20				3.00	3.15				3.00 ▼

Other Trading View Functions

New Order – See “Posting Your Product Listing”.

Live Only – When selected (blue colour), only live listings are visible and subcategories without listings are compressed. When unselected (grey colour) recently delisted listings are visible.

Show Depth – Select to expand all listings with (+) to show all bids/offers on the product or service. To Show Depth on an individual listing, click on the (+) to expand and (-) to collapse.

Product Name	THC %	CBD %	Period	Destination Hub	Qty	S	Bid	Offer	B	Qty
Tutti Frutti - Lot 1	19.95%	0.05%	Jun 20	-				3.00	B	40 KG
			Jun 20					3.65	▼	40 KG
Isolate - Powdered	0%	99.5%	Jun 20	-	HALIFAX	*1 KG	\$	14000.00		
			Jun 20		DELTA	*1 KG	\$	12000.00		

- Arrows represent the directional movement from the last price listed. In the first example above, Tutti Frutti was listed at \$3.65/gram but is now listed at \$3.00/gram.
- In the second example, the Isolate listing had a standing bid of \$12,000/kg that was outbid by a second party with a \$14,000/kg bid. This allows users to make more informed decisions on screen based on what has historically happened to the product of interest.

Filters & Advanced Filters – Quickly narrow listings by Harvest Date, THC Potency Range, Trim Method, and/or Irradiated status. Use Advanced Filters to apply expanded search parameters to fit your criteria. Select “Clear all filters” to remove all search filters.

The screenshot shows the trading interface with several navigation options: "Posting New Offers & Bids" (with a "New Order" button), "View Your Current Listings" (with "Live Only" and "Show Depth" buttons), and "View Your Previous Trades" (with "ORDER BOOK" and "TRADE BOOK" buttons). The main table displays product listings with columns for Harvest Date, THC %, Trim Method, Irradiated status, Product Name, THC %, CBD %, Period, Destination Hub, Qty, S, Bid, Offer, and B. A "Platform Settings" menu is open on the left, showing options like "Shadow Pricing", "Filter", "Column Picker", "AutoSize", and "AutoFit".

Platform Settings

Shadow Pricing – Shows the last bid/offer price on a listing. When the price is greyed out, this indicates that the bid/offer is not currently available because the product has either been sold or the order has been put on hold.

Product Name	THC %	CBD %	Period	Destination Hub	Qty	S	Bid	Offer	B	Qty	Origin Hub	Last
Tutti Frutti - Large Bud	22.09%	0.06%	Jun 20				3.00	3.00				3.00

Filter – Choose to hide or show different product categories.

Column Picker – Choose to hide or show different columns.

AutoSize – This will set all columns to their default width. This may require lateral scrolling to view all columns.

AutoFit – This will resize all columns to fit your screen. Columns may become too narrow for the information displayed but can be manually resized by hovering your mouse between column titles then click and drag to expand to the desired width.

Menu (top right of screen):

Platform Settings – These are your personal account settings, covered in the next section.

Submit New Product – To submit a product for approval prior to listing (see “Submitting Your Products for Approval” section)

Hold All Orders – To Hold all your approved listings.

Make All Orders Live – To make all your approved listings live.

Editing Your Profile

Open the menu on the top right of your screen and select “Settings”.

The screenshot shows a 'Settings' modal window with a close button (X) in the top right corner. The settings are as follows:

Notifications Sound	None
Notifications Popup	None
Hold Order On Edit	<input type="checkbox"/>
Default Location	None
Change Password ^	
Old Password*	<input type="text"/>
New Password*	<input type="text"/>
Confirm New Password*	<input type="text"/>

At the bottom of the modal, there is a green 'Save' button on the left and a 'Cancel' button on the right.

Notification Sounds & Popup – Select if you would like to have sounds and/or popups for notifications.

Hold Order on Edit – This will place listings on Hold while editing price or volume.
We recommend leaving this unchecked.

Default Location – Your facility shipping hub location.
If your location is not listed, please contact client@globalcannabisx.com.

Change Password – Here you can update/change your password.

Submitting Your Products for Approval

Each product you would like to list must first be approved by GCX to ensure we only have compliant, quality products on screen.

1. From the menu bar at the top right of the main trading screen, select “Submit New Product”.
2. A pop-up window will appear, enter your Product Name, Lot Number and Category for your product.

Add Product

Mandatory Fields

Product Name *
Kush - Lot 856

Category *
Flower > Index 3 (15-20%)

Availability *
 Now Future

Harvest Date * Irradiated *

Trim Method * Grow Method *

Recommended Fields


THC Min % THC Max %

CBD Min % CBD Max %

THC Spot % CBD Spot %

Close Submit

3. After the Category is selected, mandatory fields indicated with (*) will appear. *For future harvests/products, use THC/CBD Max & Min for the expected potency range.*
4. It is encouraged to also complete the Recommended Fields: Terpene Percent, Moisture Percent, Bud Size Distribution, Strain Type, Lineage, Other Cannabinoids, Growing Medium, Cure & Flush Time, Dry Method, and Certifications.

5. Hover over the  icon to view the Bud Sizing table, there is an option to download the Bud Sizing Ruler to print and use in the processing area of the facility.
6. Utilize the Optional Fields and Notes to provide product and production information to prospective buyers.
7. For Supporting Documents, a 3rd party COA is required for all current listings (a prior COA can be submitted for future harvests), photos are advised (product pictures; a close-up bud shot, variety of buds from the lot with a ruler for scale, and a bulk shot) and videos (mp4) can be added to listings.
To modify your images, attachments, or other information on an approved listing please email client@globalcannabisx.com
8. Click Submit to send your product to GCX for approval.

Once approved by GCX admin you will receive an email and you are ready to post your product!

Posting Your Product Listing

Once your product has been approved by GCX, you are ready to post it!

1. Click “**New Order**” on the top left of the main platform screen.
2. In the pop-up box, select “**Offer**” and enter all applicable fields.
If listing product on multiple tabs, ensure the top drop-down corresponds to the appropriate volume & price information entered.

Canadian

Bid Offer Bid & Offer Regular

Category *

Product Period * Cust. Period

Price 0.00 CAD

Qty 0

Canada

Implied All or none Live Reserve

Good Till Cancelled

PLACE NEW ORDER

3. **Category** – Select the Category for your product from the drop-down list.
4. **Product** – Select the appropriate Product from the drop-down list.
5. **Period** – Select the Month/Year your product will be ready from the drop-down list. For term deals, click “Cust. Period” box and enter the months you will have product available (ex. May to July means “X” kg/month of the product will be available for May, June & July)
6. **Price** – Enter the asking price per unit.
7. **Qty** – Enter the quantity of product you have available.
8. **Your Location** – Select the location of the product.

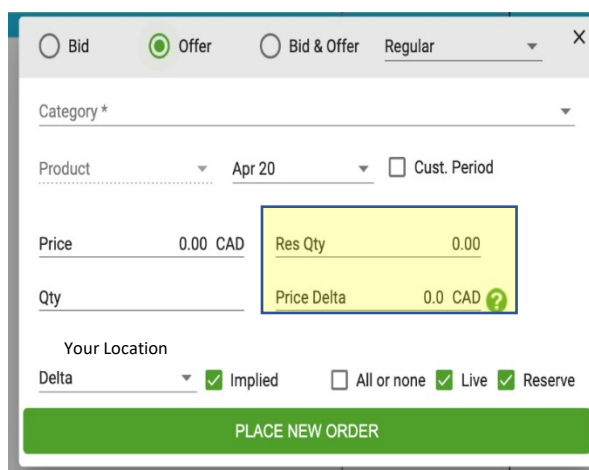
Implied – By checking this, the listing will be posted with the main hub location closest to you (i.e. Calgary, Toronto). This will not post your specific location, just the nearest hub to you.

All or None – Select this if the volume of this lot is non-negotiable and a buyer must take all the volume listed. All or None listings are indicated with (*) in the Qty column of the Platform.

Live – Checking this will make your offer post immediately to the platform once you hit “Place New Order”.

Reserve – Checking this allows you to set a minimum price and volume that if bid on, the deal will execute the trade.

***If Reserve is checked, the below fields will appear**



The screenshot shows a web form for placing a new order. At the top, there are radio buttons for 'Bid', 'Offer' (selected), and 'Bid & Offer', along with a 'Regular' dropdown menu. Below this are fields for 'Category *', 'Product', 'Apr 20' (date), and 'Cust. Period'. The 'Price' field is set to '0.00 CAD'. A yellow box highlights the 'Res Qty' field (set to '0.00') and the 'Price Delta' field (set to '0.0 CAD' with a question mark icon). Under 'Your Location', there are checkboxes for 'Implied' (checked), 'All or none', 'Live' (checked), and 'Reserve' (checked). A green 'PLACE NEW ORDER' button is at the bottom.

Res Qty – This is the minimum quantity that you will accept. (Example: If your listing quantity is 50kg and Reserve Quantity is 30kg, a deal will execute when a bid is submitted for 30kg or more.)

Price Delta – The price delta is the maximum variance from your listed price that you will accept. (Example: If your listing price is \$2.50 and Price Delta is \$0.25, a deal will execute when a bid is submitted in the range of \$2.25-\$2.50.)

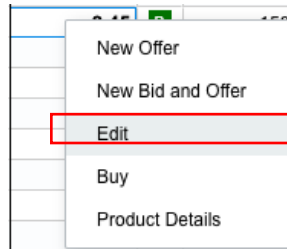
We recommend leaving price delta off unless you prefer the auction style sale method that will execute for you based on the conditional rules of price and volume that you have set.

Click “Place New Order” to post your product on the live screen.

Editing Your Product Listing

To update Price or Volume on an approved listing, right-click on the listing and select “Edit”.

Citrique	17.5%	0%	Jun 20							2.45	B	158 KG
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Bid Offer Bid & Offer Regular ▾

Flower > Index 3 (15-20%) ▾

Citrique ▾ Jun 20 ▾

Price 2.45 CAD

Qty 158 KG

Atholville, NB ▾ Implied All or none Live Reserve

UPDATE ORDER # 351423

To modify your images, attachments, or other information on an approved please email client@globalcannabisx.com.

Bidding on a Product Listing

To buy a product listing at the *current* asking price:

1. Click on the green “B” for that listing.

Index 3 (15-20%)					
Blue Dream	18.65%	0.07%	Jun 20		B

2. A pop-up will appear, adjust the quantity if it is an option. You will see the price, commission, and total cost. Ensure that your location indicated in the pop-up window is correct.
3. If the product is all an ‘all or none’ listing you will not be able to change the volume, as the listing will require you to purchase the entire quantity.

BUY Flower > Index 3 (15-20%)

Blue Dream / Jun 20 2.50\$ / G 60 KG

Total Quantity

Price/KG \$2,500.00


Commission: \$5,250.00

Total Cost: \$155,250.00

Destination Your Location

4. Click “OK”
5. GCX will confirm the trade details and check with both parties that they intended to execute the transaction.
6. GCX will process the trade and send both parties an Order Confirmation outlining the details.

BROKERED TRADE CONFIRMATION



**CANADIAN
CANNABIS EXCHANGE**

Trade Date:
Trade Execution Time:
Issue Date:
Transaction ID:
Confirmation #:

PARTICIPANTS

<p>Buyer: (Name of Trader) (Company) (License #)</p> <p>P: (Contact Phone) E: (Contact email)</p>	<p>Seller: (Name of Trader) (Company) (License #)</p> <p>P: (Contact Phone) E: (Contact email)</p>
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As an agent on your behalf, we have completed and confirm the following transaction:

<p>Exchange Ref #: 6702494 End Date: 09/04/2019</p> <p>Total Quantity: 20 KG Shipment Parcel(s): 1 pallet Total Price: \$142,400 CAD</p> <p>Receipt Point: 221 Hay St. Crossfield, Alberta Delivery Point: 1642 Long Ave. Lethbridge, Alberta</p>	<p>Deal Type: (Processed Sativa Cannabis) Execution Price: \$7.12/gram</p> <p>Start Date: (Period) Grade: Sativa-A</p> <p>Transportation: Wallace & Carey Ground Transport Special Notes: N/A</p>
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PRODUCT CHARACTERISTICS

Sativa/Indica: 50% Sativa	THC: 12-16%	Harvest Date: 09/01/2019
Product Type: Cannabis/Hemp/Oil	CBD: <1%	Quality Confirmation: StarLabs Test #0023 <i>*Corresponding Product Assay Attached</i>
Product Name: White Widow	Other Cannabinoids: N/A	
Lineage: Brazilian x South Indian		

PRICING

Buyer Receives: Physical Cannabis, White Widow	Transportation Cost: \$0.02/gram
Buyer Pays: (Price + FOB Shipping costs)	Commission: \$2,000 CAD

Notes: N/A

If the details set forth in this confirmation of the transaction do not represent your understanding of the transaction, please contact Canadian Cannabis Exchange (CCE) immediately. If you do not advise CCE of the contrary within 3 business days of the date of this confirmation, you will be deemed to have waived any rights to dispute the accuracy of this confirmation or the enforceability of the transaction. This confirmation is subject to the terms and conditions of the applicable license and/or agreement between the Buyer and Seller. CCE has acted as an agent for both parties in the transaction, solely for matching the parties to the transaction. Nothing herein shall be construed as an investment, sale or legal advice from CCE. All aspects and terms of the transaction are solely the obligation of CCE and shall have no liability for parties for any losses prohibited from entering into or failing to perform the transaction. If any dispute occurs or if the parties fail to reach agreement on all of the terms of the transaction, the parties agree to hold CCE, its affiliates and their successors harmless from any liabilities that may arise therefrom. Payment of CCE's commission is the sole responsibility of the parties.

Please Notify us of any errors immediately Canadian Cannabis Exchange (CCE) Please Contact for all Shipment & Delivery Concerns Wallace & Carey Ltd.

To bid on a product at a *different* price than what the product is listed at:

- Right click in the “Bid” column of the listing you are interested in and select “New Bid”.

Product Name	THC %	CBD %	Period	Destination Hub	Qty	\$	Bid	Offer	B	Qty
Black Cherry Punch	21-25%	00-100%	Aug 20							80 KG
Gelato	21-25%	00-100%	Jul 20							45 KG
Grandpa's Stash - Large Bud	20.42%	0.1%	Jun 20				2.0			
Grandpa's Stash - Small Bud	20.89%	0.06%	Jun 20				2.0			
Ice Cream Cake	20.1%	0.15%	Jun 20							60 KG

- A pop-up will appear, enter your counter bid price and quantity.

Bid
 Offer
 Bid & Offer
Regular

Flower > Index 4 (20-25%)

Black Cherry Punch Aug 20 Cust. Period

Price 0.00 CAD

Qty 1 | KG

Your Location Implied All or none Live Reserve

PLACE NEW ORDER

- Click “Place New Order”
- The seller will then be notified and either accept or counter your bid.

To edit a previous bid made:

- Right click on the product bid column of the listing where your bid is shown.
- Select "Edit"
- Adjust the fields you would like to change.

How to Cancel an Order

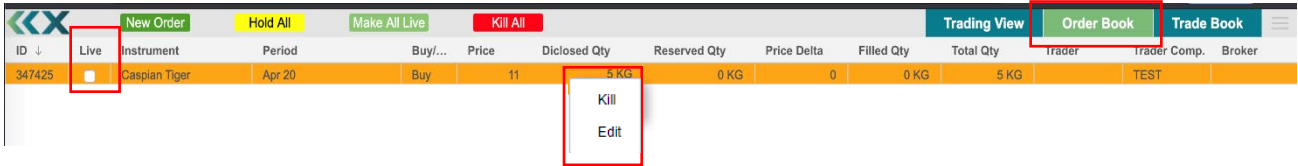
If you need to cancel an Order, please contact GCX immediately with your transaction number (found on your order confirm), company name, product, and reason for cancelling the trade.

If you have not received an Order confirm (due to the trade not being reviewed/process by GCX yet, please contact GCX with the Strain/Product name, company name and reason for cancelling the trade.

Requests for trade cancellation must be within 1 business day of the trade execution.

Managing Your Listings

To manage your listings individually, go to the “Order Book” tab.



The “Live” button on the left can be selected or un-selected to have your bid/offer turn “Live” or be placed on “Hold”.

Right click on the listing for the option to “Kill” or “Edit”.

***Reminder: It is essential that you hold or kill any listings you have on GCX immediately if they have sold or are pending sale elsewhere**

Help & Contact Information

For more information or questions please contact:

E: client@globalcannabisx.com

